1. Chairman Dan Lamar called the April 22nd, 2015 meeting of the Lebanon Utility Service Board to order at 4:00 P.M. A full Quorum was in attendance. Confirmation of appropriate notification was acknowledged.

Chairman Lamar mentioned that a working session was held at 2:30 this same date. Confirmation of appropriate notification was acknowledged. No action was taken or decisions made in these sessions.

2. Pledge of Allegiance to the American Flag was observed.

3. Chairman Lamar requested comments or changes to the April 8th, 2015 minutes. Hearing of no comments or changes the minutes were approved by a motion from Vice Chairman Allen Woods, and seconded by Member Gary Ladd.

5. Customer Service Manager Laurie Gross informed the Board that approximately 350 letters was sent on April 17th, 2015 to all rental property owners that Lebanon Utilities and the City have of record, informing them of the Deposit Policy being implemented. The floor was opened to those in attendance who wished to comment on the policy. No comments were given. General Manager Jay McCoskey stated that at the next Board meeting, May 6th, we will be bringing the General Terms and Conditions to the Board of which the deposit policy is a piece. There will be opportunity for public input at that meeting as well. The public was encouraged to also contact the Utility office if they have questions or concerns they would like to address before the policy is brought to the City Council for passing as an ordinance.

4. General Manager McCoskey introduced Boy Scout Bryce Johnson who presented the Board with his Mark-A-Hydrant Project. Mr. Johnson gave a well thought out presentation with facts and figures to support his request for funding of his project. Several Board Members complimented Mr. Johnson on his professionalism, and desire to bring this project to completion. Discussion was had as to the maintenance of this project. Vice Chairman Woods made a motion to support his Mark-A-Hydrant Project in an amount not to exceed $1,000 from the water department to support public safety.

6. Project Manager Mike Whitman asked the Board to choose an engineering firm for the Bond Projects new 69kV line. Manager Whitman presented the Board with the proposals from ISC, GAI, and Spectrum engineering firms. Manager Whitman recommended Spectrum Engineering since they offer
the lowest price, fixed fee pricing, and technical support during construction as well as project close out support including as-built drawings. The project kick-off could occur in May and possibly start constructing the line in February of 2016. Member Ladd made a motion to accept the proposal from Spectrum Engineering as the engineering firm to design our 69kV line at a not to exceed amount of $120,962.00 with General Manager McCoskey signing the contract upon review and approval of legal counsel. Secretary Urban seconded the motion. Motion carried.

7. Project Manager Mike Whitman asked the Board to approve HD Supply for their Vendor Managed Inventory Services. Manager Whitman provided 4 proposals, one from each: Brownstown Electric Supply, HD Supply Power Solutions, Utility Supply and Construction Company, and WESCO Distribution, Inc. Manager Whitman gave several reasons for recommending HD supply - a good track record with Lebanon Utilities, computer interface capabilities with our Staker System, a barcode based inventory system - easy to use and accurate, low margins, competitively priced, nearby warehouse (Linden), provides a project manager and will hire a local person employed and trained by HD who will be the inventory management and control person. Vice Chairman Woods made a motion to finalize details with HD Supply far a vendor owned inventory system with the final contract presented to the Board for approval. Member Taylor seconded the motion. Motion carried.

8. Water/Wastewater Department Manager Bob Waples asked the Board to approve Amendment No./ 1 to the GIA Consultants Agreement dated August 4, 2014 for the Grant Street Utility Improvement Project. Due to debris in Prairie Creek that inhibits the flow of the creek and causes flooding the additional amount allows for the pipe that is currently above the creek to be placed under the creek. The Storm Board has approved their portion of the work. The utility portion is $23,700.00. This project is budgeted for and has a projected start date in 2016. Vice Chairman Woods made a motion to approve the Grant Street Utility Improvements Project Amendment No. 1, increasing the total wastewater portion of the project to $23,700.00, and to allow General Manager McCoskey to sign the Amendment. Secretary Urban seconded the motion. Motion carried.

9. Water/Wastewater Department Manager Bob Waples asked the Board to retroactively approve the purchase of three additional valves for the Chicago Street Plant. At the March 18th Board meeting the Board approved funds to rebuild the control valves at the Plant. Once into the repairs it became necessary to replace three other valves at a total cost of $4,794.00 including installation. Member Taylor made a motion to retroactively approve the purchase and installation of three additional valves for repairs to the Chicago Street Water Treatment Plant in the amount of $4,794.00. Secretary Urban seconded the motion. Motion carried.

10. Water/Wastewater Department Manager Bob Waples gave an overview of the Water/Wastewater projects;
   - Prairie Creek Lift Station almost complete, looking into security fencing.
   - Indianapolis Avenue Project is in the process of getting started. Change Orders at the next Board meeting.
   - Lafayette Avenue-Smith Company starting project.
   - Grant Street Project coming up.
   - Wastewater industrial sampling completed with over 300 samples taken.
   - 2015 Flushing schedule started April 22 and will be complete May 1st.
   - Green Street sanitary sewer line repaired which will help eliminate flooding in that area.
   - The Water Quality Report is on-line and will be mailed.

11. Secretary Urban made a motion to approve the claims dated April 22nd, 2015 for $2,010,664.72. Member Taylor seconded the motion. Motion carried.
12. General Manager Jay McCoskey stated his appreciation for Vanessa Fisher in working with our Public Relations company in getting the water quality report out to the public, and her assistance in helping with inventory while we pursue a management company for our inventory.

April 18th is National Linemen Appreciation Day.

April 16, 17, and 18 we were at the Home Show at the Boone County Fairgrounds. We featured Power Town, What Not To Flush, Green Power, eBill sign-up, recycling sign-up and iLines.

Ron Holloman has been promoted to Wastewater Plant Supervisor effective April 13, 2015.

Today is Earth Day, a big thank you to the Board for giving us the leeway in pursuing projects that promote the environment.

13. Chairman Lamar asked for any other business that may be brought before the Board.

14. Hearing of no further business to be brought before the Board a motion was made to adjourn the meeting by Member Ladd. The motion was seconded by Vice Chairman Woods. Motion carried.

The meeting was adjourned at 5:35pm.

The next Utility Board Meeting will be May 6, 2015 at 4:00pm.

APPROVED THIS 6th DAY OF May, 2015

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CHAIRMAN OF THE BOARD

ATTEST:

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CLERK OF THE BOARD